

SPORTS CENTRE ONE OFF INDOOR BOOKING FORM:

Booking Details:					
Name of Team/Group:					
Session Contact Name:					
Session Contact Number:					
Session Contact Email:					
Contact name of person paying:					
Email address:					
Safeguarding Officer Contact Name:					
Safeguarding Officer Contact Number:					
Safeguarding Officer Contact Email:					
Fire Officer Contact Name:					
Fire Officer Contact Number:					
Fire Officer Contact Email:					
Activity:					
Facility	<input type="checkbox"/> Gymnasium	<input type="checkbox"/> Classroom	<input type="checkbox"/> Lakeside	<input type="checkbox"/> 1/2 Sports hall	
	<input type="checkbox"/> Full Sports Hall		<input type="checkbox"/> Sports hall Court Please indicate court No. 1 2 3 4		
Date:		Day:		Start & Finish times:	
Payment Methods		<input type="checkbox"/> ParentPay	<input type="checkbox"/> Bank Transfer	<input type="checkbox"/> Cash	
Are you affiliated to an NGB	Y/ N	Affiliated body & number;			
Do you require Centre equipment?					Y/ N
If yes please state the equipment?					
If you are storing equipment please provide a list of equipment with (where appropriate) health & safety and insurance information.		Inventory provided <input type="checkbox"/> H&S certificated provided <input type="checkbox"/>			
Is the session for juniors? Y/ N					
If yes, please provide a copy of the Safeguarding and Child protection policy that is followed with the booking form					
<input type="checkbox"/> Please tick to show the policy has been provided with the completed booking form.					

I have read, understand and agree to the terms and condition of hire at Kirk Hallam Community Academy. I confirm that the organisation on whose behalf I am applying accepts them without reservation and that I am their duly authorised agent empowered to accept these conditions on their behalf.

Please tick this box if you are happy for the Sports Centre to advertise/ promote your session.

GROUP REPRESENTATIVE:

Signed:..... Name:..... Date:.....



KIRK HALLAM
COMMUNITY ACADEMY

Official Use:

Staff Initials:

Date of confirmation:

Price: