



Dear Parent/Guardian

I am writing to inform you about the plans for the Creative Imedia examination due to take place on **Monday 10th of January**. The exam contributes to their final grade and it is imperative that students are revising in readiness for the exam to ensure they fulfil their potential.

As you will be aware from the letter we sent to you on the 15th December the Department of Education have request that all secondary schools test their pupils for Covid-19 once, on site on their return in January 2022.

The following is a schedule for Monday the 10th January 2022;

- 8:15am pupils to arrive for COVID-19 lateral flow test in the 'Old Gym' (subject to receipt of consent) PE staff will be at the gate to guide pupils to the correct location
- Breakfast will be provided and available until 9:15am following the lateral flow test
- 9:30am students will have a revision session until 12:30
- 12:30 to 13:15 lunch break – please ensure your child brings a packed lunch
- 13:30 the Examination will commence

Please can I ask that students arrive at school promptly, it is extremely important that we keep to the schedule above to allow for a focused revision session and a prompt start to the exam.

I thank you in advance for your support and wish your son/daughter every success in the exam.

If you have any questions please don't hesitate to get in touch.

Yours sincerely

Miss S Butler
Faculty of IT