



12th June 2020

Dear Parents/Carers

I wanted to write to you to update you on the preparations for next week's meetings and then the subsequent academic sessions.

Next Week:

Most of you will have been contacted by now with staff arranging the initial appointments. We are putting safety first, second and third with these meetings by following a strict protocol:

1. Student appointments are staggered in order to ensure effective distancing.
2. Students will enter the Lakeside Building, via the main entrance, wash their hands and then take their own chair from a stand.
3. The hall has been socially distanced and will only have a maximum of 20 people in it at any one time, this will allow us to maintain well over 2m distance (in fact we should be able to accommodate 10m between each teacher due to the size of the area).
4. Meetings will last around 15-20 minutes and are focussed around students' well-being initially and just about getting them back into the building.
5. When the meeting has been complete, students will leave via a different door and return their chair to a different stand to ensure that we do not share any furniture as well as being able to sanitize their hands at the beginning and end of each meeting.
6. After each meeting, staff will wash their hands.

W/C 22nd June and onwards:

For this period we are planning on setting up a system where we can give every student time with dedicated subject specialists on a one-to-one basis. There is a decision to be made about balancing safety with making the most of the time we have, overall the choice we've made is one that does this. Rather than running groups of lessons which would take us several weeks to see everyone in groups of 10 and runs the risk of non-attendance meaning we have to repeat things next year, our solution will allow us to create bespoke sessions for your children.

These will run as follows:

1. Staff are given set days they are working and lists of students they will be seeing.
2. Based upon the data we have for each child, staff will create a 20-30 minute 1-2-1 tutorial for each student based upon key concepts for their exams and the data taken from GCSE Pod and Teams.
3. Students will visit each of their subjects across a set day so far as is possible.
4. When each student has been seen we will then look to run further intervention sessions as needed and as time allows.
5. Each room will be deep cleaned everyday with specific routines for hand washing, sanitizer stations at each door and clear signage.

Times for the Academic Sessions will be sent out next week.

We feel that by developing this system we can ensure that students feel contact with school, are given bespoke provision and we can ensure that no one is left behind in as safe an environment as we can.

Thanks and take care.



Damian Belshaw
Head of School